

## Self evaluation health check

Use the diagram below to reflect honestly on the skills, knowledge and systems you need to evaluate your organisation or project. What do you do well? What might you need help with? ['you' means your organisation!]

### Setting outcomes & indicators

Do you know:

- why you want to evaluate and who for?
- what difference you want to make?
- what it might look like if you are successful?

### Collecting evidence

Do you know:

- when you need to collect information?
- how you are going to collect it?
- who is going to collect it?
- how you are going to store it?

### Acting on your learning

Do you know:

- how you are going to explore what your learning means for your project?
- how you will decide whether you need to make any changes to your project?

### Analysing & Reporting

Do you know:

- how you will make sense of the information you collect?
- how to reflect on your analysis in order to learn?
- how to tell your story to different audiences?

