



## Third Sector Research Forum steering group Minutes of Meeting: Tuesday 15 November 10am - 12pm

### Agenda

- 10am Welcome and introductions
- 10.10 Minutes of previous meeting (attached)
- to approve and also decide if we still want to publish minutes
- 10.15 Update on third sector research and the cost of living crisis event
- 10.20 The new improved TSRF and steering group (Paper 1)
- discuss and agree the steering group remit
  - discuss and agree the logic model for the TSRF as whole
  - discuss and agree year 1 priorities (Paper 2)
- 11.05 Comfort break
- 11.15 Amy Calder on the informal research network including a proposal for TSRF to write to the Social Research Association about the affordability of its ethical appraisal service
- 11.30 Member updates - including anything you would like to share in the newsletter
- 11.55 Any other business
- Review of this meeting and confirming next steps
- 12.00 Close

### Present at meeting

Amy Calder	YouthLinkScotland
Amy Woodhouse	Children in Scotland
Beccy Mack	ACOSVO
Cathy Bulley	Queen Margaret University
Debbie Maltman	Volunteer Scotland
Dinah Aitken	Salvesen Mindroom
Fiona McHardy	Poverty Alliance
Hannah Tweed	Health and Social Care Alliance
Ilse MacKinnon	SCVO
Jane Cullingworth	VSSN
Kate Kilpatrick	Scottish Government
Kimberley Somerside	Voluntary Health Scotland
Matthew Linning	Volunteer Scotland
Rebecca McGregor	Inclusion Scotland
Steve Grozier	SCVO
Wendy Marsden	OSCR
Gary Walsh	Evaluation Support Scotland
Steven Marwick, Chair	Evaluation Support Scotland

## Apologies received

Alayna Imlah	National Lottery Community Fund
Dharmveer Singh	Scottish Government
Elaine Wilson	Corra Foundation
Jennifer Challinor	Crichton Trust
Laura Robertson	Poverty Alliance
Sarah Weakley	Glasgow University

## Minutes of previous meeting, publishing minutes

Previous minutes were approved

In relation to publishing minutes, the steering group agreed that minutes could be focussed on decisions/actions. Publishing minutes is helpful for the steering group but also widening participation of TSRF.

### ACTIONS

- Gary to produce a short minute for online sharing and a longer minute for internal sharing.
- Gary to investigate creating a Slack channel or similar for the steering group

## Update on third sector research and the cost of living crisis event

Participants shared positive feedback about the event but agreed that in future it would be good to try to attract more participants. This links to the TSRF's aspiration to engage with a wider peer group

Third sector interface network is one potential avenue for this.

## The new improved TSRF and steering group (Paper 1) and year 1 priorities (Paper 2)

The steering group split into two breakout groups to discuss the papers, including the following:

- Terms of reference
- The proposal of using a 'Rotating Chair' system for steering group meetings
- The proposal of 'members as people'
- How new people can join the steering group

### ACTIONS

- GW to investigate implementation of suggestions and report back to steering group

## Informal research network and a proposal for TSRF to write to the Social Research Association (SRA) about their ethical appraisal service

Amy C introduced this topic, saying that an informal research ethics group had been established. The first mtg happened in October 2022. The purpose is to



enable discussion of research ethics dilemmas. TSRF members are welcome to attend the next meeting – please email [acalder@youthlinkscotland.org](mailto:acalder@youthlinkscotland.org).

Amy explained that SRA have introduced ethical appraisal service and there are concerns within the research ethics group that the costs might not be affordable for third sector organisations. The group have drafted a letter to SRA about this. The steering group agreed Amy's proposal that this letter be sent on behalf of TSRF.

#### ACTIONS

- Gary to liaise with Amy C about sending letter to SRA on behalf of TSRF

#### **Member updates**

Members provided updates on research-related activity (see separate file).

#### **AOB**

None